

Maintenance Manager's Report of 5-12-16 Revised (as per phone call between Joel Brown & Jim Buck)

Quarterly Report: January thru March 2016 (submitted by Joel Brown)

Items for review:

1. H1 repair of deck. (completed since meeting) A major concern is the understanding that the decks are made from Douglas Fir. This is not a good building material for decks; I have had repairs made from like material for uniformity. Less than 1K
2. A1 for repair of fireplace wall. \$1200 estimate.
3. Roof repairs ongoing, Building F 20K Bid
4. Carpet porch on C-5 >\$500
5. Stairs for C6, safety issue, \$1200-\$3000. Cost depends if we have to repair porch.
6. Repair, replace steps to Building E5>\$7000. 2017
7. Correction of drainage problem for C Building. Based on engineering report. \$10,000

The replacement of roofs for either F or G is at the Board's direction.

The painting of buildings should start with building D, the next building in the rotation based on Board instruction.

Need direction to Mr. Ponzer's letter.

The hours I am working are dependent upon how I am feeling at the time. The average now is greater than 20 hours a week for April. March was @ 10 hr a week. January was at less than 10 hrs a week, 38 hrs total for the month.